

# PeopleSoft Chart of Accounts

Updated March 2022



## CHART OF ACCOUNTS - CHARTFIELDS - FOR PEOPLESFT FINANCE

<b>Business Unit XXXXX</b>	<b>Account XXXXX</b>	<b>Operating Unit XXXXX</b>	<b>Department XXXXXX</b>	<b>Fund XXXXX</b>	<b>Class XXX</b>	<b>Product XXXXXX</b>
<i>USC Legal Entity</i>	<i>Transaction Type</i>	<i>Campus, College, Division</i>	<i>Department</i>	<i>Source of Funding</i>	<i>Functional Account Category</i>	<i>Academic Terms</i>
<b>WHICH</b> responsible entity?	<b>WHAT</b> are we doing with our dollars?	<b>WHO</b> is spending the funds?	<b>WHO</b> is spending?	<b>WHERE</b> is the funding?	<b>HOW</b> are we spending the funds?	<b>WHEN</b> is the related term?
<ul style="list-style-type: none"> <li>• USC01</li> </ul>	<ul style="list-style-type: none"> <li>• Assets</li> <li>• Liabilities</li> <li>• Fund Balance</li> <li>• Expenses</li> <li>• Revenues</li> </ul> <b>Examples:</b> 10300, 21221, 48650, 53005	<ul style="list-style-type: none"> <li>• Finance</li> <li>• Law School</li> <li>• Aiken</li> </ul> <b>Examples:</b> CL010, CL043, AK000	<ul style="list-style-type: none"> <li>• Chemistry</li> <li>• Human Resources</li> <li>• Aiken</li> </ul> <b>Examples:</b> 130200, 620100, 910000	<ul style="list-style-type: none"> <li>• Tuition/Appropriations</li> <li>• Sales and Services</li> <li>• Federal Grant</li> </ul> <b>Examples:</b> A0001, E3170, F1000	<ul style="list-style-type: none"> <li>• Instruction</li> <li>• Research</li> <li>• Fiscal</li> <li>• Operations</li> </ul> <b>Examples:</b> 101, 202, 602	<ul style="list-style-type: none"> <li>• Fall</li> <li>• Spring</li> <li>• Summer</li> </ul> <b>Examples:</b> 202108, 202201, 202205
<u>Required on all transactions</u>	<u>Required on all transactions</u>	<u>Required on all transactions</u>	<u>Required on all transactions</u>	<u>Required on all transactions</u>	<u>Required on all transactions</u>	<i>Used on term specific Transactions (from Banner)</i>

### REQUIRED for Project Transactions

<b>PC Business Unit XXXXX</b>	<b>Project ID XXXXXXXXX</b>	<b>Activity ID X</b>
<b>WHY</b> are we spending the funds?	<b>WHY</b> are we spending the funds?	<b>Required Chartfield</b>
<ul style="list-style-type: none"> <li>• Sponsored Programs</li> <li>• Construction Projects</li> <li>• Internal Projects</li> <li>• Endowments</li> <li>• Student Activities</li> </ul> <b>Examples:</b> USCSP, USCCP, USCIP, USCEN, USCSA	<ul style="list-style-type: none"> <li>• Grants</li> <li>• Capital Projects</li> <li>• Internal Projects</li> <li>• Endowments</li> <li>• Student Activities</li> </ul> <b>Examples:</b> 1009009, 50000104, 80000173, E0000125, S0000450	<ul style="list-style-type: none"> <li>• USC only uses 1</li> </ul>

### OPTIONAL

<b>Cost Share XXXXXXXXX</b>
<b>WHAT</b> is the transaction cost share?
<ul style="list-style-type: none"> <li>• Use the project ID that the cost share expense is related to</li> </ul> <b>Example:</b> 10009009