The Graduate School
UNIVERSITY OF SOUTH CAROLINA

Graduate Council Minutes
September 24, 2018

The Graduate Council met on Monday, September 24, 2018 at 2:00p.m. on the 5th floor of the Thomas Cooper Library in the Career Center.

Graduate Council members present: Dr. Maryah Fram, Chair; Drs. Suzanne Adlof, Nate Bell, Ron Benner, Matt Boyolan, Bobby Brame, Cathy Brant, Joanna Casey, Maks Chruszcz, Rick Creswick, Jean Ellis, Hippofratis Kiaris, Jim Mensch, Spencer Platt, Tom Regan, Sirivatch Shimpalee and Clint Saidy, GSA Representative.

Graduate Council member absent: Dr. Konstantin Pollok

Graduate School Representatives: Dr. Cheryl Addy, Dr. Murray Mitchell (Secretary), Dr. Heather Brandt, Dale Moore, and Wanda Barr

Provost Office Representative: Dr. Tena Crews

Guest: Dr. Ken Watkins (HPEB)

NOTE: These minutes will become final on October 22, 2018 if not challenged.

1. **Call to Order and Approval of Agenda** (Maryah Fram, Chair)
   The meeting was called to order at 2:02 p.m., and the agenda was unanimously approved.

2. Approval of the Minutes from August 27, 2018. Approved actions by the Graduate Council become effective 30 days after posting. A copy is available on the Graduate School website at: http://app.gradschool.sc.edu/gradcouncil/minutes.asp

3. **Report of the Chair** (Maryah Fram)
   No report.

4. **Report of the Dean of the Graduate School** (Cheryl Addy)
   Dr. Addy explained that the campus closure during Hurricane/Tropical Storm Florence was totally out of UofSC's control. We had no choice but to follow state government's lead.

   The contract approval process is almost complete for a new system that is going to replace the academic bulletins and the APPS systems. This is going to help us eliminate some disconnects in the systems such as the curriculum process, learning outcome changes, and the communications among those. It is supposed to create a better center to translate our

approvals into the bulletins. It is going to be a slow tedious process. One of the things that you want to take advantage of is the opportunity to make appropriate revisions for consistent information across the board for all programs. This discussion is being had with all of the Associate and Assistant Deans and the Graduate Deans as well to formulate what each program entry should look like to have a more structured set of guidelines.

Several weeks ago, you may have received an email from Dr. Carl Wells containing a flyer regarding Human Relations month. The UofSC is instituting a set of on-line trainings that will go to everyone (undergraduate students, graduate students, and faculty and staff). This training is being required by both Audit and Advisory Services and Federal mandate. The training addresses what we can do to prevent sexual assaults on campus. As soon as we get the details ironed out, you will receive more mailings in October. The messaging will say that this training course is mandatory. We are trying to make the requirement to complete this training course as firm as we can.   This is a two-part training course with Part I taking 45 to 60 minutes to complete. The waiting period is 30 days after completing the first part before completing Part II which should take about 10 minutes.

At the end of the semester, graduate directors and deans will be sent a list of students that did not complete the training course. Please do your best to encourage your students to complete this training course.

5. **Report of the Secretary of the Graduate School** (Murray Mitchell)
An announcement will be forthcoming for a Graduate Director Meeting on Tuesday, October 9, 2018 at 3:00 in Close-Hipp. All are welcome, new Graduate Directors are especially encouraged to attend. Some topics to be addressed will include:

- A mantra to "Please ask before you promise"
- Distinguishing between "conditions" and "exceptions" regarding admissions decisions
- Developing content for a Graduate Handbook
- Security updates and functional enhancements coming soon; workshops to be announced in the Spring.

Related to security: Sharing User ID and password for access to GMS will allow others to have access to ALL of your UofSC accounts.

As suggested in the Faculty Manual, there is an expectation that programs will have criteria for determining appropriate requirements for membership as Graduate Faculty with criteria reviewed and faculty reviewed for retention on a regular basis (usually tied to promotion and tenure, and post tenure review schedules).

Please also remain aware of an ongoing request for your input on issues or concerns that warrant consideration of this body. Ensuring policies are in place and appropriate and that practices match intended outcomes are the purview of this group. Allowing me to add your items to our agenda will help me to do any background preparation that may help and alert colleagues to possible topics for more thoughtful deliberation at our meetings.

6. **Report on Professional Development** (Heather Brandt)
Dr. Brandt updated the Council that she and her team are full steam ahead this semester with the graduate professional development programs. Flyer is attached. All events are included on the Graduate School's website under the "Current Events" calendar. They do a lot of promotion on social media platforms as well.

The Career Center had an amazing event at JC Penney on Sunday evening, September 23rd called the "Suit Up" event where there was 40% of all clothing prices for our graduate students in preparation of "Gamecocks Get Jobs" Career Fair happening over the next few days. They promoted very heavily with the Career Center, and it was a very well attended event.

They are participating in the Council of Graduate School's Ph.D. Career Pathways project. Flyer is attached. This is the start of our second year. We are preparing to go live with an alumni survey of graduates from selected degree programs. If you haven't heard about it, it is probably because your degree program is not included in the Council of Graduate School's list. The alumni included are those who graduated during the periods of 2002-03, 2009-10, and 2014-15. Test emails are being sent this week. If they receive a lot of return emails, individual programs will be contacted for more better graduate contact information.

7. **Report of the Graduate Student Association Representative** (Clint Saidy)
Mr. Saidy reported that the Graduate Student Association's website has been updated with a new link and a lot of important information including funding.

Work has now begun in preparation of Carolina Leadership Week which will take place at the end of January.

A vigil for the student that we lost by suicide was planned for Tuesday, September 25th at Rutledge Chapel at 5p.m. This was organized in collaboration with Student Government.

GSA is planning a voter's registration "happy hour" to encourage graduate students to register to vote.

8. **Report of the Academic Policy and Practices Committee** (Tom Regan)
No report.

9. **Report of the 500/600 Level Courses, Distributed Learning and Special Topics Courses** (Murray Mitchell)

This report is presented to Council for informational purposes only; no action is necessary.

500/600 Level Courses

ECHE 521 (3) Computational Fluid Dynamics (New Course Proposal: Spring 2019)

ITEC 544 (3) Training Systems (Course Change Proposal; Fall 2019)
ITEC 564 (3) Project Management for Information Systems (Course Change Proposal: Fall 2019)

ITEC 570 (3) Database Management and Administration (Course Change Proposal: Fall 2019)

Distributed Learning Proposals

SOCY 507 (3) Sociology of Social Control (Spring 2019)

Special Topics Courses

BADM 790 (3) Strategic Communication for Leaders (Fall 2018)

10. **Associate Graduate Faculty Nominations** (Murray Mitchell)
    None at this time.

11. **Fellowships and Scholarships Committee** (Jean Ellis)
    No report.

12. **Report of Science, Math, and Related Professional Programs Committee** (Rick Creswick)

    Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

    https://www.sc.edu/programproposal/agenda/?id=51&code=GCO

    At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for "Committees", then for the "Committee" called "Added to Grad Council agenda."

    - **BIOS 755** (3) Introduction to Longitudinal Data Analysis, Biostatistics, CCP: Fall 2019
    - **EPID 721** (2) Clinical and Population Research Protocol Development and Implementation, Public Health, NCP: Spring 2019
    - **EPID 722** (2) Scientific Writing and Appraisal of Epidemiologic Studies, Public Health, NCP: Spring 2019
    - **EPID 865** (3) Methods in Reproductive & Perinatal Epidemiology, Public Health, NCP: Spring 2019
    - **EPID 867** (3) Geographic Information Systems for Public Health Research, Public Health, NCP: Spring 2019
    - **HPEB Academic Certificate**, Gerontology Certificate, Public Health, Change to Existing Program: Fall 2019
    - **HPEB Major / Degree Program**, MPH in HPEB, Public Health, Change to Existing Program: Fall 2019
    - **HPEB 797** (5) Applied Practice Experience, HPEB, NCP: Spring 2019
    - **ITEC 508,** Integrated Information Technology, Terminate a Course: Fall 2019
    - **ITEC 528,** Integrated Information Technology, Terminate a Course: Fall 2019
    - **NURS 700** (3) Theoretical and Conceptual Foundation for Nursing, Nursing, CCP: Fall 2019

These proposals were unanimously approved by Graduate Council.

13. **Report of the Humanities, Social Sciences, Education, and Related Professional Programs Committee** (Cathy Brant)

    Below is a list of proposals reviewed by the Committee. Each curricular action can be viewed at this Public Agenda review site:

    https://www.sc.edu/programproposal/agenda/?id=51&code=GCO

    At this Public Agenda link, the individual proposals are not live-linked, but agenda items are listed in alphabetical order. To view the full proposals, GC members and Committee Chairs still need to go to the Committee Review site, and filter for "Committees", then for the "Committee" called "Added to Grad Council agenda."

    - **INTE Major/ Degree Program,** Language and Literacy, Ph.D**,** Change to Existing Program: Fall 2019
    - **MUSC Major / Degree Program,** Master of Music, concentration in Violin Pedagogy, Music, Change to Existing Program: Fall 2019
    - **SOWK Major / Degree Program,** MSW Social Work, Social Work**,** Change to Existing Program: Fall 2019
    - **SOWK 747**, Concepts of Advanced Practice with Organizations and Communities, Social Work, Terminate a Course: Fall 2019
    - **SOWK 775**, Contemporary Child Welfare Policies and Practice: Out-of-Home Placement and Permanency Planning, Social Work, Terminate a Course: Fall 2019
    - **SOWK 776**, Social Work Intervention on Behalf of Children and Families, Social Work, Terminate a Course: Fall 2019
    - **SOWK 785**, Field Instruction III: Social Work Practice with Organizations and Communities, Social Work, Terminate a Course: Fall 2019
    - **SOWK 786**, Field Instruction IV: Social Work Practice with Organizations and Communities, Social Work, Terminate a Course: Fall 2019

    These proposals were unanimously approved by Graduate Council.

14. **Report of the Grievances, Appeals, and Petitions Committee** (Bobby Brame, Jr.)
    No report.

15. **Other Committee Reports**
    No report.

16. **Old Business**
    None

17. **New Business**

None

18. **Good of the Order**
    Dr. Mitchell reminded everyone to please sign in on the attendance roster for accountability purposes. If Council members cannot make the meeting, please notify Wanda by email.

19. **Adjournment**
    The meeting was adjourned at 2:43 p.m.

Murray Mitchell, Secretary

CC:
Harris Pastides, President
Joan Gabel, Provost
Cheryl Addy, Vice Provost & Dean of the Graduate School
Deans
Department Chairs
Graduate Directors
Aaron Marterer, University Registrar
Elaine Belesky, Office of the Registrar
Ed Short

Fall 2018
#GRADprofdev
Events

Be sure to check in with us online every Friday during the academic year for Professional Development Fridays. Use #GRADprofdev and GradSchoolAtUSC to find us on:

August 31: Graduate Student Extravaganza with FREE professional head shots, resume and CV review, and more, 9 a.m.-12 p.m., Russell House Ballroom, *no registration required*

September 7: CliftonStrengths Give-away, 2-4 p.m. (Close-Hipp, suite 552), *no registration required*

September 14: Shut Up and Write!, 10 a.m.-3 p.m. (Byrnes 703), *organized with the Writing Center*

September 21: Resume and CV Review, 9-11 a.m. (Close-Hipp, suite 552)

September 26: Start Smart Financial Literacy and Salary Negotiation Workshop, 4-6 p.m. (Thomas Cooper Mezzanine, Student Success Center conference room), *organized with the Student Success Center*

October 5: Writing Your Teaching Philosophy, Part 1, 3-4:30 p.m. (Thomas Cooper L511), *organized with the Center for Teaching Excellence*

October 26: Networking Twitter Chat, 2-3 p.m. (@GradSchoolAtUSC)

November 2: Writing Your Teaching Philosophy, Part 2, 3-4:30 p.m. (Thomas Cooper L511), *organized with the Center for Teaching Excellence*

November 6: Start Smart Financial Literacy and Salary Negotiation Workshop, 4-6 p.m. (Thomas Cooper Mezzanine, Student Success Center conference room), *organized with the Student Success Center*

November 12: LinkedIn and You: Effectively Growing Your Network, 2-3 p.m. (webinar), *organized with the Career Center*

November 30: Shut Up and Write!, 10 a.m.-3 p.m. (Byrnes 703), *organized with the Writing Center*

December 7: Professional Journeys: Exploring the Career Paths of Graduate Alumni, 2-3 p.m. (webinar)

*** Registration is required for most #GRADprofdev events (except as noted). Registration information is posted on the Graduate School calendar at least one month before each event. All #GRADprofdev webinars are recorded; register to receive the link to view the recording. Live webinar viewing is limited to the first 100 participants. Additional #GRADprofdev programming may be added to this schedule for fall 2018.*

As a graduate student at the University of South Carolina, you have access to the following professional development resources through the University of South Carolina's institutional membership. Both organizations include resources for graduate students. Simply register using your UofSC email address.

- National Center for Faculty Development and Diversity (https://www.facultydiversity.org/join)
- National Postdoctoral Association (https://npamembers.site-ym.com)

Register for events and get more info at gradschool.sc.edu/calendar.asp.
Questions? Email GRADprofdev@sc.edu.

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In 2017, the Council of Graduate Schools (CGS) announced a new initiative to improve understanding of career pathways for current PhD students and alumni. The University of South Carolina (UofSC) is participating in this innovative CGS initiative as an affiliate institution. *The Chronicle of Higher Education* featured the CGS initiative in fall 2017 in an article entitled, "Documenting What PhDs Do for a Living". In summer 2018, a letter also in *The Chronicle*, "Universities Are Up to Challenge of Gathering Data About PhDs," included information on the CGS initiative.

The CGS project, entitled "Understanding PhD Career Pathways for Program Improvement," is supported by grants from the Andrew W. Mellon Foundation and the National Science Foundation. The project seeks to determine what types of careers PhDs pursue and examine their career trajectories up to fifteen years post-PhD as well as their experiences as PhD students in their second and fifth years of study. The data collected will be used to help determine what skills are needed to be successful in a variety of career pathways and inform efforts to offer opportunities to build these skills during doctoral programs. This information will then be shared with institutions, including UofSC, to implement program improvement for current and future PhD students. The first survey of alumni was conducted in fall 2017, and CGS will publish the initial findings in fall 2018. The first survey of current PhD students was conducted in spring 2018, and CGS expects to publish the initial findings in spring 2019.

In early October 2018, survey links will be sent to UofSC alumni who received doctoral degrees from 28 selected degree programs in the humanities and STEM field. The second alumni survey will include over 250 doctoral degree recipients from July to June in 2002-03, 2009-10, or 2014-15. Campus stakeholders, representing the 28 selected degree programs and other offices, at UofSC will be provided with updates throughout the project. The Graduate School will share the purpose of the survey, provide ongoing updates on the status of activities, include overall results, and invite use of the results for program improvement on our various social media channels (Facebook, Twitter, and Instagram), as well as our website.

The Graduate School thanks the many stakeholders across campus, including both college and department-level leadership and representation from a variety of university offices, who contribute their time to the CGS project.

The Graduate School looks forward to helping shape the future of doctoral education and providing support for a variety of meaningful career options for its PhD students.

Contact Dr. Heather Brandt, Associate Dean in the Graduate School at (803) 777-4243 or CGSpathways@sc.edu with any questions or for more information about the CGS PhD Career Pathways project.

http://www.gradschool.sc.edu/post.asp?eventid=1362